

# REQUEST FOR DD 214



[clerk.mesacounty.us](http://clerk.mesacounty.us)

Mesa County Central Services  
200 South Spruce St  
Grand Junction, CO 81501  
(970) 244-1800 Opt 2

## **Tina Peters, County Clerk**

Dept. 5006  
Grand Junction, CO  
81502-5001

Phone:  
(970) 244-1800 Opt 2, Opt 4

Email:  
tina.peters@mesacounty.us

### **CLERK TO THE BOARD**

Dept. 5006, PO Box 20000  
Grand Junction, CO 81502-5001  
(970) 244-1896

### **ELECTIONS DIVISION**

Dept. 5009, PO Box 20000  
Grand Junction, CO 81502-5001  
(970) 244-1662  
voter.info@mesacounty.us

### **MOTOR VEHICLE DIVISION**

Dept. 5008, PO Box 20000  
Grand Junction, CO 81502-5001  
(970) 244-1664  
plates@mesacounty.us

### **RECORDING DIVISION**

Dept. 5007, PO Box 20000  
Grand Junction, CO 81502-5001  
(970) 244-1679  
recording@mesacounty.us

Generally, the Colorado Open Records Act permits access to a variety of information. However, such access is denied when it would be contrary to any State or Federal statute or regulation (CRS 24-72-204).

While Colorado permits members of the military who have separated from service to file their DD 214 at no cost with the Clerk & Recorder, federal law (5 USC 552(b)(6) restricts access to such personnel, medical and similar files.

The National Archives and Records Administration (NARA) has formulated certain requirements for the dissemination of military records such as DD 214, and this office adopts those requirements.

Copies of DD 214's are available to Veterans and next-of-kin of deceased veterans. Next-of-kin are the un-remarried widow or widower, son or daughter, father or mother, brother or sister of the deceased veteran (copy of the death certificate and proof of kinship will be required).

Authorized third party requesters, e.g. lawyers, doctors, historians, etc., may submit requests for copies of a DD 214 from individual records with the veteran's (or next of kin's) signed and dated authorization.

### **FOR A COPY OF A DD 214, PLEASE COMPLETE THE FOLLOWING AUTHORIZATION:**

**"I AUTHORIZE the Mesa County Clerk & Recorder to release to me,**

**or \_\_\_\_\_**  
**(Name of Person authorized to Receive Copy) a copy of my DD 214."**

\_\_\_\_\_  
**(Please print) \_\_\_\_\_ Veteran's Name & Date of Birth**

\_\_\_\_\_  
**Signature - MUST BE NOTARIZED \_\_\_\_\_ Veteran or Next-of-Kin**

Subscribed and affirmed before me in the county of \_\_\_\_\_, State of \_\_\_\_\_

\_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary's official signature)

\_\_\_\_\_  
(Commission expiration date)